

LOAD-IN

1. Vital Theatre Company will arrive 2 hours before performance time.
2. A venue staff-person with technical knowledge of the space must meet the company when they arrive and be available before during and after the production to address any technical issues.
3. We travel in one 15-passenger van and will need access to the loading dock or “stage door” to unload equipment.
4. Parking is required for our van for the duration of the performance.

SET UP

1. The playing area must be at least 24’ x 24’ with at least 14’ clearance overhead.
2. The production travels with two 8’ x 12’ backdrop placed in the upstage position (only one is used if space is limited) and up to four 6’ x 5’ rolling racks that are positioned at various locations on stage in front of the backdrops.
3. For performances of THE BULLY only - rigging in the grid in the down stage left position must be available to hang our 18’ gym class type rope that must reach the floor. The rigging must be secure enough to bear 250 lbs of weight.

SOUND

1. Vital Theatre Company travels with it own wireless headset microphones. This includes 8 – Shure PGX4 Receivers, PGX1 Bodypack Transmitters and WH20 Dynamic Headset microphones.
2. Venue shall provide 16 AA batteries, 2 for each of the wireless transmitters.
3. We will require a sound system with a mixing board of at least 8 open channels CD player and amplification through two speakers.
4. Venue must provide at least one center stage monitor.
5. We require a technician to help with sound.

LIGHTS

1. The production uses a full wash on the playing area and can be run with lights up and lights down. A warm and cool wash with suitable side and front light are preferable.
2. We prefer not to use fluorescent lighting on stage.
3. House lights should be lowered during the performance.

4. If the Stage Manager's position and the Light Board Operator's position are not in the same location, a means of communication between the two would be required.

ACTOR FACILITIES

The company will require separate male and female dressing rooms with mirrors and electrical outlet able to accommodate up to 8 performers.

POST SHOW/STRIKE/LOAD OUT.

If venue staff is available sound and costume strike can begin immediately following the performance. If the post-show workshop is taking place on the stage the set can be struck immediately following the workshop..

After booking the performance a Vital Theatre Company staff member will get in touch with you to go over availability of specific technical elements at the venue and the needs of the specific production.

Any tech questions can be address to office@vitaltheatre.org or by calling 212.579.0528.

INPUT LIST/CHANNEL ASSIGNMENT

<u>Channel Number</u>	<u>Microphone</u>	<u>Input</u>
1. Actor 1	Shure PGX4 Receiver*	XLR
2. Actor 2	Shure PGX4 Receiver*	XLR
3. Actor 3	Shure PGX4 Receiver*	XLR
4. Actor 4	Shure PGX4 Receiver*	XLR
5. Actor 5	Shure PGX4 Receiver*	XLR
6. Actor 6	Shure PGX4 Receiver*	XLR
7. Actor 7	Shure PGX4 Receiver*	XLR
8. SPARE	Shure PGX4 Receiver*	XLR
9. CD IMPUT		

*Each Receiver requires a 110v power source.

AUDIENCE

